



MAINTAINING MINUTE BOOKS AND SOLVING MINUTE BOOK PROBLEMS

Chair: Howard Simmons, *Simmons da Silva LLP*

March 8, 2017

9:00 a.m. to 12:00 p.m.

CPD Hours = 2 h 30 m Substantive + 30 m Professionalism 

The Law Society of Upper Canada
130 Queen Street West
Toronto, ON

SKU CLE17-00301

Agenda



9:00 a.m. – 9:05 a.m.

Welcome and Opening Remarks

Howard Simmons, *Simmons da Silva LLP*

9:05 a.m. – 9:30 a.m.

**The Basics: Foundational Issues about Minute Books that
you Need to Understand**

Jason (Jake) Bullen, *Cassels Brock LLP*

9:30 a.m. – 9:50 a.m.

**Ontario's New Record-Keeping Requirements for
Corporations Having an Ownership Interest in Land**

Jeffrey Alpert, *Torkin Manes LLP*

9:50 a.m. – 10:20 a.m.	Ethical Issues in Minute Book Maintenance (30 minutes🕒) <i>Jordan Dolgin, Dolgin Professional Corporation</i>
10:20 a.m. – 10:30 a.m.	Go Ahead and Ask Us (Q and A Session)
10:30 a.m. – 10:45 a.m.	Coffee and Networking Break
10:45 a.m. – 12:00 p.m.	Responsive Q and A Panel: We Take on Your Minute Book Questions Moderator: Howard Simmons, <i>Simmons da Silva LLP</i> Panellists: Bruce Chapple, <i>McMillan LLP</i> Deanne Henry, Corporate Law Clerk, <i>Miller Thomson LLP</i>
12:00 p.m.	Program Ends