

# **Lunch & Learn Series: Tech in Your Legal Practice – Tips from the Frontline**

## **Getting the Most Out of Adobe Acrobat® DC**

**CHAIR:** *Lorna M. Yates, Cohen Alves Peeters Yates LLP*

**SPEAKER:** *Scott Byers, Progressive Barristers*

**July 27, 2021**

**12:00 p.m. to 1:15 p.m.**

**Total CPD Hours = 1 h + 15 m Professionalism <sup>P</sup>**

**Law Society of Ontario  
Pre-Recorded Webcast**

**SKU CLE21-0070100-D-WEB**

### **Agenda**

**12:00 p.m.**

**Welcome and Opening Remarks**

**Why Use Adobe Acrobat® DC?**

**Using AdobeSign**

**Bookmarking and Hyperlinking within Adobe Documents  
(and keeping those hyperlinks you did in Word before  
converting to PDF)**

**Redacting**

**How to Combine Documents**

**How to Automatically Number (Bates Numbering)**

**1:15 p.m.**

**Program Ends**