

Lunch & Learn Series: Tech in Your Legal Practice – Tips from the Frontline

Affordable Cloud-Based Document Management Systems

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SPEAKERS: Cori Kalinowski, *Lawyer + Mediator*

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12:00 p.m. to 1:15 p.m.

Total CPD Hours = 1 h + 15 m Professionalism ^P

**Law Society of Ontario
Pre-Recorded Webcast**

SKU CLE21-0080100-D-WEB

Agenda

12:00 p.m.

Welcome and Opening Remarks

What is a Cloud-Based Management System?

Choosing the Right Cloud-Based Document System

What Can Products Like Box, Dropbox and Sync Do for You?

**Leveraging Your Existing Microsoft Office 365
Subscription: Teams, SharePoint and OneNote**

**How to Use Cloud-Based Document Systems to Produce
Disclosure and Hyperlink in Your Written Advocacy**

1:15 p.m.

Program Ends