

10 Practice Management Highlights: 2022-2023



November 23, 2023

9:00 a.m. to 12:15 p.m.

Total CPD Hours = 3 h **P + 15 m EDI Professionalism **e****

Webcast

Law Society of Ontario

CLE23-0111300-D-WEB

Agenda

9:00 a.m. – 9:33 a.m.

**Putting Client-Centredness into Your Practice:
Practitioner Experiences and Tips (28 m **P** + 5 m **e**)**

Source Program: The Client-Centred Practice for Lawyers
and Paralegals

Melissa McWilliam, Counsel, Practice Review, *Law Society
of Ontario*

Brenell Dean, *Dean's Paralegal Services*

Mohamed Elbassiouni, *Goodman Elbassiouni LLP*

Daniel Heath, *Heath Legal*

Amy Johnson, *Howie Johnson*

9:33 a.m. – 9:41 a.m.

Best Practices for Preserving Legal Privilege: Litigation
(8 m **P**)

Source Program: The Eight-Minute Environmental Lawyer
2023

Patrick Duffy, *Stikeman Elliot LLP*

9:41 a.m. – 9:50 a.m.

Virtual Commissioning Best Practices (9 m **P**)

Source Program: Ethical Issues in Immigration and Refugee
Law 2022: A Practitioner’s Toolkit (Post-Pandemic and
Beyond)

Ronalee Carey, *Ronalee Carey Law*

Rafeena Rashid, *Rashid Urosevic LLP*

9:50 a.m. – 10:19 a.m.

Court Room Etiquette, Courtesy, and Civility (29 m **P**)

Source Program: Criminal Law Refresher 2022

Shauna Pemberton, Barrister and Solicitor

Veronica Puls, Assistant Crown Attorney – Peel,
Ministry of the Attorney General

10:19 a.m. – 10:32 a.m.

**Equality, Diversity, and Inclusion at the Heart of the
Client-Centred Practice** (3 m **P** + 10 m **E**)

Source Program: The Client-Centred Practice for Lawyers
and Paralegals

Rinku Deswal, *RD Law Professional Corporation - Barristers
& Solicitors*

10:32 a.m. – 10:45 a.m.

Break

10:45 a.m. – 11:09 a.m.

File Management and Client Communication (24 m **P**)

Source Program: Wills and Estates Refresher 2023

Ed Esposito, TEP, *Aird & Berlis LLP*

Corina Weigl, TEP, *Fasken Martineau DuMoulin LLP*

Amanda Stacey, *Miller Thomson LLP*

11:09 a.m. – 11:16 a.m. Risk Management Issues in Administrative Law (7 m P)

Source Program: Six-Minute Administrative Law and Practice 2023

Kathryn Shani, Claims Counsel, *Lawyers' Professional Indemnity Company (LAWPRO®)*

11:16 a.m. – 11:41 a.m. How to Effectively Prepare Your Retainer Agreement While Considering the *Paralegal Rules of Conduct* (25 m P)

Source Program: The Retainer Agreement Explained

Kristina MacDonald, Litigation Services, *Law Society of Ontario*

11:41 a.m. – 11:52 a.m. Best Practices for a Timely and Successful Hearing (11 m P)

Source Program: The Eight-Minute Commercial Leasing Lawyer 2023

The Honourable Justice Charles Chang, *Superior Court of Justice*

11:52 a.m. – 12:15 p.m. Succession Planning for All Stages of Your Career (23 m P)

Source Program: 17th Solo and Small Firm Conference - Secrets for Success

Jordan Atin, C.S., TEP, *Atin Professional Corporation*

Kim Mackay, Trustee Services, *Law Society of Ontario*

Colleen Peffers, *PeffersLaw*

Program Ends