## Solo and Small Firm Stand-Alone Topics for Today

## Beyond Email: Protect Yourself and Boost Productivity in your Electronic Communications

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## **Table of Contents**

TAB 1	ROAM Analysis The four questions to ask before you write an email – or anything else, for that matter
	Charlotte Davis, President & Founder, Verve Communications
TAB 2	Beyond Email – Before and After Sample Email 2 - 1 to 2 - 1
	Charlotte Davis, President & Founder, Verve Communications
ТАВ 3	Selected Resources 3 - 1 to 3 - 1
	Charlotte Davis, President & Founder, Verve Communications
TAB 4	Beyond Email: Protect Yourself and Boost Productivity in your Electronic Communications (PowerPoint) 4 - 1 to 4 - 42
	Aaron Grinhaus, Grinhaus Law Firm
	Charlotte Davis, President & Founder, Verve Communications
TAB 5	Resources from Lawyers' Professional Indemnity

Company	5 - 1 to 5 - 1
Link to Hot Topics: COVID-19 Articles and Resources	
practicePRO®, Lawyers' Professional Indemnity Company®	