

October 13, 2020

# Best Practices in Small Claims Court



CHAIR: **Suneal Khemraj**, *Dolden Wallace Folick LLP*

**October 20, 2020**

**9:00 a.m. to 12:00 p.m.**

**Total CPD Hours = 2h Substantive + 1 h Professionalism Hours <sup>P</sup>**

**WEBCAST**

**Law Society of Ontario  
Toronto, ON**

**SKU CLE20-01008**

## **Agenda**

**9:00 a.m. – 9:10 a.m.**

**Welcome and Opening Remarks**

*Suneal Khemraj, Dolden Wallace Folick LLP*

**9:10 a.m. – 9:40 a.m.**

**Client Service and Communication - The Art of an Intake Meeting (30 m <sup>P</sup>)**

*Ellisif Harris, Paralegal, Harris Paralegal Services*

- 9:40 a.m. – 10:20 a.m. Pleadings - Best Practices and Hands-On Workshop**
- Moderator: Suneal Khemraj, *Dolden Wallace Folick LLP*
- Panelists: Karen Lam, Paralegal, *Dentons (Canada) LLP*  
Karen Phung, *Miller Thomson LLP*
- 10:20 a.m. – 10:25 a.m. Question and Answer Session**
- 10:25 a.m. – 10:30 a.m. Coffee and Networking Break**
- 10:30 a.m. – 10:55 a.m. Settlement Conferences**
- Renata Antoniuk, *Dolden Wallace Folick LLP*
- 10:55 a.m. – 11:25 a.m. Civility Before the Courts (30 m )**
- Interviewer/Moderator: Suneal Khemraj, *Dolden Wallace Folick LLP*
- Panelists: Miray Cheskes-Granovsky, Deputy Judge, *Ontario Small Claims Court*; General Counsel, *Atlantic Coast Papers*
- Lai-King Hum, Deputy Judge, *Ontario Small Claims Court*; *Hum Law Firm*; Discrimination and Harassment Counsel, *Law Society of Ontario*
- 11:25 a.m. – 11:30 a.m. Question and Answer Session**
- 11:30 a.m. – 11:55 a.m. Best Foot Forward - How to Best Present Your Evidence**
- Elaine Page, Paralegal, *Page Paralegal*
- 11:55 a.m. – 12:00 p.m. Question and Answer Session**
- 12:00 p.m. Program Ends**