




AGENDA AT-A-GLANCE

- 8:00 - 9:00** Breakfast (*Room 202*), Exhibitors (*Room 202*) and The InfoXchange (*Room 205 A*)
- 9:00 - 9:05** Welcome
- 9:05 - 10:00** Opening Plenary: The Secrets for Success (*Room 206*)
- 10:00 - 10:30** Break: Exhibitors (*Room 202*) and The InfoXchange (*Room 205 A*)

CONCURRENT BREAKOUT SEMINARS AND WORKSHOPS

Registrants watch/attend either Seminar A, Seminar B, or a Workshop

	SEMINAR A (Room 206)	SEMINAR B (Room 205 B/D)	WORKSHOP (Room 204)
10:30-11:20	Best Practices for Your Team (10 m )	Integrating Alternative Billing into Your Firm	The Modern Lawyer's Marketing Blueprint
11:20-11:25	<i>Session Change</i>		
11:25-12:15	Successfully Implementing Changes in Your Firm	Pride and Pronouns: Navigating Diversity (50 m )	Bring Your Own Device – Learn How to Use Microsoft 365 Tools and Outlook to Your Advantage
12:15-1:15	<i>Lunch (Room 202) Exhibitors (Room 202) and The InfoXchange (Room 205 A)</i>		
1:15-2:05	The Four Day Work Week	Yes, You Really do Belong- Managing the Imposter Syndrome in Your Life and Practice (30 m )	Succession Planning for All Stages of Your Career
2:05-2:10	<i>Session Change</i>		
2:10-3:00	The Solo/Small Firm During Challenging Times	Technology Update	Rebooting Your Client Intake Process
3:00-3:30	Break: Exhibitors (<i>Room 202</i>) and The InfoXchange (<i>Room 205 A</i>)		
3:30-4:30	Closing Plenary: Growth Stories of Successful Law Firms (<i>Room 206</i>)		
4:30-6:00	Reception (<i>Room 202</i>)		

 = Session contains EDI content.

Total CPD hours = 4 h 30 m Professionalism  + 1 h 30 m EDI Professionalism 

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